



**An invitation to apply for Math & ELA Long-Term Substitute Teacher Positions  
at Baltimore School for the Arts**

The Baltimore School for the Arts, a pre-professional public arts high school in Baltimore, MD, serving 450 students in grades 9-12, seeks to hire exceptional and highly qualified **Substitute Teachers for Math & ELA**.

***These positions will run through the first week of November.***

**Essential Functions:**

- Provides effective classroom/student management, clear instruction and implements lesson plans provided. May be required to develop lesson plans and assess student achievement in long term assignments.
- Utilizes a variety of instructional materials and available multimedia and computer technology to enhance learning.
- Collaborates with other professionals to implement instruction and related activities.
- Ensures the classroom and/or instructional environment is healthy, safe, and conducive to learning.
- Maintains accurate records and submits timely reports.
- Enforces City Schools' regulations and policies concerning student conduct and discipline. Monitors student behavior in non-instructional areas as assigned or required and intervenes to control and modify disruptive behavior as appropriate.
- Reports all accidents, injuries, illnesses, and discipline problems to the appropriate authority.
- Travels with students on field trips as needed.
- Moves students by wheelchairs and other mechanical devices as required.
- Performs and promotes all activities in compliance with equal employment and non-discrimination policies; follows federal laws, state laws, school board policies and the professional standards.

**Desired Qualifications**

- A minimum of 30 college credits.
- Positions in special education require a Bachelor's degree in special education or a related service field; or a Bachelor's degree in any content area with the successful completion of the City Schools Special Education Summer Institute.
- Experience working with children in a group or classroom setting is preferred.
- Familiarity with special education terms and laws.
- Knowledge of child growth and development.
- Knowledge of working with children with special needs and/or developmental needs.
- Knowledge of the principles and practices of teaching.



- Ability to form positive relationships with students, parents, aides and other staff members.
- Ability to accept instruction from the Office of Human Capital and/or site administration staff.
- Ability to work independently or as part of a team.
- Ability to respond appropriately to children's developmental levels, to support each child's self-respect, to establish clear limits for behavior and provide consistency in the student's instruction.

The Math Substitute Teacher position will teach five sections that will be a combination of *Probability & Statistics* and *Algebra II*.

The ELA Substitute Teacher position will teach a combination of combined sections for 9th and 10th graders and other combined sections of 11th and 12th graders.

**>Interested applicants should send a resume to the attention of Assistant Principal, Tom Askey at [taskey@bsfa.org](mailto:taskey@bsfa.org).**

The Baltimore School for the Arts actively strives to be a diverse and inclusive community in its educational, admission, and employment practices. We do not discriminate on the basis of race, color, national or ethnic origin, age, religion, sexual orientation, gender identity and/or expression, disability, or any other characteristic. We seek candidates who demonstrate sensitivity, knowledge, and understanding of the diverse backgrounds of community members; have an ability to work flexibly, independently, and collaboratively in a fast-paced environment with individuals from a diverse set of backgrounds; and have a capacity to serve as a model of openness, generosity, and acceptance.